

Prescribed Burn and Crew Briefing Checklist

A. Prior to Crew Briefing

- Burn unit is as described in plan
- Required firebreaks complete and re-checked
- Any permits obtained
- Fire department, public safety and neighbor notifications complete
- Required equipment on site and functioning
- Planned ignition and containment methods are appropriate
- List of emergency phone numbers are available to everyone
- Planned contingencies and mop up are appropriate

B. Crew Briefing

- Each crew member has a burn unit map
- Burn unit size and boundaries discussed
- Burn unit hazards discussed
- Objectives of burn discussed
- Anticipated fire and smoke behavior discussed
- Review of equipment and troubleshooting
- Check crew qualifications and fitness
- Review organization of crew and assignments
- Review methods of ignition, holding, mop up and communications
- Review contact with the public and any traffic concerns
- Location of support vehicles identified
- Location of back-up equipment, supplies and water identified
- Review all contingency plans including Escape Routes and Safety Zones
- Review mop up procedure
- Answer all questions from crew

C. Prior To Ignition

- On-site weather observations measured
- Weather and fuel conditions are within prescriptions
- Current weather forecast obtained
- Crew members have required PPE
- Test burn conducted

D. Before Leaving Burn Unit

- Mop up completed as defined in prescription
- Notify fire department, public safety and neighbors that the burn has been completed
- Next morning inspection arranged

E. Note any modifications to plan on back

Burn Boss _____

Date _____